S2S NIH

Before launching...	PARTIAL REVIEW (Submit to Route Tab)	FULL REVIEW W/ PAPER PC (Submit to Route Tab)	PC eAPPROVALS (Submit to Route Tab)	FULL REVIEW (Submit to Route Tab)	FINAL REVIEW** (Finalize Tab)
	ALL PROPOSALS	**OPTION 1**	**OPTION 2**		**ALL PROPOSALS**
Setup Questions	☑	☑	☑	☑	☑
WU Setup Questions	☑	☑	☑	☑	☑
SF424 (R&R)	☑	☑	☑	☑	☑
PHS 398 Cover Page Supplement	☑	☑	☑	☑	☑
Compliance Approvals	☑	☑	☑	☑	☑
Budget	~ Enter data only*	☑	☑	☑	☑
Budget (italicized)	FOA-specific: ~ Fellowships: enter data only* ~ Training: N/A ~ Equipment: enter data only*	☑	☑	☑	☑
Personnel	~ Enter data only*	~ Attach Other Support if required by FOA (i.e., K08, S10)		~ Attach Other Support if required by FOA (i.e., K08, S10)	☑
Performance Sites	☑	☑	☑	☑	☑
S2S Forms	FOA-specific: ~ Fellowships: enter Vertebrate Animals, Human Embryonic Stem Cells, Current/Prior Kirschstein Support, and Budget ~ Training: enter data only*	FOA-specific: ~ Training: attach the PHS Training Budget justification		FOA-specific: ~ Training: attach the PHS Training Budget justification	☑
Other Project Info	~ Enter data only*				☑
PHS Human Subjects/CT	~ Enter Human Subjects/CT data only				☑
PHS 398 Research Plan					☑
WU Full Review Docs		~ Attach "Department Attachments (S2S only)" if applicable and PC Form signature page		~ Attach "Department Attachments (S2S only)" if applicable	☑
WU Comments	~ Enter comments as needed	~ Enter comments as needed		~ Enter comments as needed	☑
Submit to Route		~ Mark PC Form completed	~ Mark PC Form completed		☑
Finalize					~ Build PDF/Form Pages ~ Assemble Application ~ NIH Commons Validation (confirm error-free)

☑   This means the tab should be fully completed and the completed box checked.

*Enter data only: complete all fields within the tab for OSRS review. Attachments are not required at this time.

**Click second "Thumbs Up" icon, to the right of Submit Final Review.

Notes

The above are minimum required to be completed for OSRS review. You should mark additional tabs completed as applicable.

Tabs are FOA-specific, therefore not all tabs will appear on all proposals.

S2S Non-NIH (e.g., DoD, Army, ONR, DoE)

Before launching...	ALL PROPOSALS — PARTIAL REVIEW (Submit to Route Tab)	OPTION 1 — FULL REVIEW W/ PAPER PC (Submit to Route Tab)	OPTION 2 — PC eAPPROVALS (Submit to Route Tab)	OPTION 2 — FULL REVIEW (Submit to Route Tab)	ALL PROPOSALS — FINAL REVIEW** (Finalize Tab)
Setup Questions	☑	☑	☑	☑	☑
WU Setup Questions	☑	☑	☑	☑	☑
SF424 Cover Page (R&R, Mandatory, Short)	☑	☑	☑	☑	☑
Compliance Approvals	☑	☑	☑	☑	☑
Budget	~ Enter data only*	☑	☑	☑	☑
Budget (italicized)	☑	☑	☑	☑	☑
Personnel	FOA-specific: ~ Enter data only*	~ Attach Other Support if required by FOA (i.e., DoD, US Army)		~ Attach Other Support if required by FOA (i.e., DoD, US Army)	☑
Personnel (italicized)	☑	☑	☑	☑	☑
Performance Sites	☑	☑	☑	☑	☑
S2S Forms	~ Enter data only*	~ Attach Budget Justification/Budget Narrative as required by the Sponsor		~ Attach Budget Justification/Budget Narrative as required by the Sponsor	☑
Other Project Info	~ Enter data only*				☑
WU Full Review Docs		~ Attach "Department Attachments (S2S only)" if applicable and PC Form signature page		~ Attach "Department Attachments (S2S only)" if applicable	☑
WU Comments	~ Enter comments as needed	~ Enter comments as needed		~ Enter comments as needed	☑
Submit to Route		~ Mark PC Form completed	~ Mark PC Form completed		☑
Finalize					~ Build PDF/Form Pages ~ Assemble Application

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Non-S2S (e.g., NSF/Fastlane, CDI, BJHF)

		ALL PROPOSALS		OPTION 1		OPTION 2			ALL PROPOSALS
Before launching...	A L L P R O P O S A L S	PARTIAL REVIEW (Submit to Route Tab)	O P T I O N 1	FULL REVIEW W/ PAPER PC (Submit to Route Tab)	O P T I O N 2	PC eAPPROVALS (Submit to Route Tab)	FULL REVIEW (Submit to Route Tab)	A L L P R O P O S A L S	FINAL REVIEW** (Finalize Tab)
Setup Questions		☑		☑		☑	☑		☑
WU Setup Questions		☑		☑		☑	☑		☑
Compliance Approvals		☑		☑		☑	☑		☑
Budget		☑		☑		☑	☑		☑
Personnel		☑		☑		☑	☑		☑
WU Full Review Docs				~ Attach "Department Attachments (non-S2S only)" if applicable and PC Form signature page			~ Attach "Department Attachments (non-S2S only)" if applicable		☑
WU Comments		~ Enter comments as needed		~ Enter comments as needed			~ Enter comments as needed		☑
Submit to Route				~ Mark PC Form completed		~ Mark PC Form completed			☑
Finalize									~ Build PDF/Form Pages ~ Assemble Application

☑ This means the tab should be fully completed and the completed box checked.

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<u>Notes</u>

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